

UNITED STATES MARINE CORPS
Marine Corps Junior Reserve Officers' Training Corps
McKinney High School
1400 Wilson Creek Parkway
McKinney, Texas 75069

1533
MCJROTC
1 Aug 2019

MCJROTC CADET CODE OF CONDUCT - SY 19/20

PURPOSE: To establish a Code of Conduct for all McKinney MCJROTC Cadets.

ACTION: Each MCJROTC student will read and comply with provisions contained within this Code of Conduct.

DISCUSSION: The MCJROTC is established to provide guidelines and instructions for all MCJROTC Cadets and to govern the activities of the Cadet Battalion. To fulfill the mission of the program, it has been designed to operate and function as a Marine Corps unit. Students who have been successful in their request for the MCJROTC program must realize that they will be subject to strict military regimentation. The success of leadership is discipline and followership. As an MCJROTC Cadet, you will not only be required to demonstrate leadership and followership on a daily basis, but will be expected to excel in all classes. We are only as strong as our weakest link - - do not be that link.

OBJECTIVE: The MCJROTC program and this Code of Conduct are designed to guide MCJROTC Cadets, and by example, all other students at McKinney High School develop:

- a. Informed, responsible, and patriotic citizens.
- b. Leadership, discipline, personal honor, human courtesy, and values.
- c. Strengthen character, self-reliance, confidence, and desire to do one's best.
- d. An understanding and appreciation of the basic elements and requirements for national security.
- e. Habits of self-discipline, orderliness, and neatness.
- f. Respect for, and an understanding of, the need for constituted authority in a democratic society.
- g. Enthusiasm for academic and physical fitness excellence.

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ENROLLMENT: To be eligible for enrollment and continuance in the MCJROTC program, a cadet must:

- a. Be enrolled in, and attending a regular course of instruction at McKinney High School.
- b. Be a citizen of the United States or U.S. National, and be at least 14 years of age.
- c. Be of good moral character as determined by the Senior Marine Instructor (SMI), Marine Instructor (MI) and principal, is not a discipline problem at MHS and with no criminal history or have any outstanding criminal warrants/charges.
- d. Be physically qualified to participate in the MCJROTC Physical Fitness Program.
- e. Upperclassmen must be progressing on schedule towards a normal 4-year graduation plan.
- f. **Agree** to comply with uniform and grooming regulations/standards as set forth in current MCJROTC regulations/guidelines and upon concurrence of the parent or legal guardian.

DISENROLLMENT: A cadet may be **disenrolled** by the SMI, with approval of the principal of the school, for any of the following reasons:

- a. Failure to maintain standards of enrollment.
- b. Lack of aptitude, indifference of training, disciplinary infractions, misconduct, cheating in any class, academic failures, or undesirable traits of character—U.S. Marine Corps and the JROTC Leadership Program are strictly adhered to.
- c. Disenrollment from school.
- d. Request of the individual cadet and or parent.
- e. Pregnancy.
- f. Lack of participating in uniform inspections, physical fitness or other MCJROTC scheduled activities. NOTE: The MCJROTC is a specialized organization, focusing in Leadership Education which cadets obtain special instruction, privileges, travel, training, and leadership opportunities. Each student must meet all eligibility requirements to participate in the MCJROTC Leadership Program.
- g. Involvement with illegal drugs, alcohol or involvement with civil law enforcement authorities in criminal proceedings.
- h. Inability to actively participate in the MCJROTC physical fitness program.
- i. Fighting, Shoving, Tripping, cursing...ALL Cadets shall respect one another and shall keep their hands to one self at all times. Additionally, this Program is vigilant in

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promoting and enforcing all safety issues – SAFETY FIRST for all Students and Cadets is PARAMOUNT!

CONDUCT: MCJROTC Cadets will adhere to the rules and regulations that apply to all students of the McKinney High School District. In addition, as members of the MCJROTC, cadets are expected to set the example of courtesy, discipline, and respect for the **entire student body, faculty, and staff.**

a. The following will apply while in the classroom.

(1) Upon entering the classroom, each cadet will proceed to their assigned seat, stand at the position of attention until given the command of “TAKE YOUR SEATS.”

(2) Upon the completion of the class period, the Company Commander, Platoon Commander or Platoon Sergeant will call the class to attention prior to dismissal, by either the SMI or MI.

(3) In addition to this Code of Conduct, cadets are expected to conduct themselves in accordance with all McKinney H.S. regulations. Any disruption of the educational environment will be cause to refer the cadet to the school discipline office.

(4) The chewing of gum is not authorized.

(5) Male cadets **will not** wear earrings in class, in uniform, or at any MCJROTC activities.

(6) All cadets will be required to maintain a 3-Ring notebook dedicated to the Leadership Class, writing material, & appropriate book/reading material for the school wide Sustained Silent Reading (SSR) Program -- **be prepared to learn every day!**

b. The following regulations apply while in MCJROTC uniform:

(1) The uniform will be worn in the **PRESCRIBED MANNER ONLY.**

(2) Uniforms will only be worn when directed by the SMI or MI.

(3) On designated uniform days, the uniform will be worn **TO, and from SCHOOL, and THROUGHOUT the entire day.**

(4) Uniform articles will not be worn or mixed with civilian clothing.

(5) No articles, such as pencils, pens, watch chains, pins, jewelry, combs, earrings, barrettes, hair ribbons/ornaments, and other such items will be worn or exposed while in uniform. Sunglasses may not be worn in formation.

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(6) Inappropriate wristwatches, watchbands, or any jewelry items are not authorized. One religious medal/cross/Star of David (etc.) on a chain may be worn. One ring per hand/one authorized ear ring (small round gold post for females only) per ear is permitted while in uniform. Eyeglasses will be conservative in appearance. Chains and/or ribbons will not be attached to the eyeglasses.

(7) Cosmetics will be applied conservatively. Exaggerated or faddish cosmetic styles are inappropriate while in uniform and **will not** be worn.

(8) Lipstick and nail polish (blood red) may be worn while in the Dress Blue (female) uniform only. Clear or no nail polish will be worn in all other uniforms.

(9) Male haircuts will be neatly trimmed (tapered- not blocked) around the back and sides of the neck; hair will not be visible on the forehead when wearing the uniform – both with or without headgear/cover.

(10) Female hairstyles will be worn so the hair will be kept away from the face while not touching the top of the collar.

(11) Male cadets will be clean-shaven at all times.

(12) Uniform inspections are scheduled for Thursdays. All cadets are required to wear the prescribed uniform. If a cadet is absent for the inspection, he or she will receive an "F," until the cadet wears the uniform **on the next MCJROTC school day** to make up their grade. Any cadet who misses two uniform days during the quarter, will receive an "F" for that quarter and grounds for termination from the Leadership Program.

(13) **ALL** cadets will be required to purchase the McKinney H.S. Physical Training shirt from JROTC and must "dress out" for physical training (P.T.) on prescribed days -- (unless excused by a medical doctor / school nurse) failure to "dress out" for physical fitness in the proper P.T. uniform will result in an "F" grade for that day. **Cadets who miss three (3) P.T. uniform days during the quarter, will receive an "F" for their P.T. grade for the quarter and grounds for termination from the Leadership Program.** (NOTE: the Marine Corps JROTC Program is a dual credit program -- (1) Leadership Education & (2) Physical Education.....failure of either will cause the cadet to fail this program).

(14) ALL cadets are required to perform 6 hours of community service each quarter which is to be documented utilizing appropriate forms provided by this program.

FIELD TRIPS/SURVIVAL TRAINING/DRILL TEAM: To be eligible for or participate in, any MCJROTC activities, a cadet must have passed, with a "C" or higher- in all their academic courses and have passed the physical fitness test (PFT) the previous quarter.

FAILURE OF ACADEMIC COURSES: Failure of one course or more will place the cadet on academic probation in MCJROTC. **ALL** Drill Team members must be passing all classes in order to participate. Grades will be monitored by the SMI/MI. Any continued and or additional failures are cause for disenrollment from MCJROTC.

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PROMOTION: Promotion is based on merit, uniform inspections, PFT scores, and overall performance as a MCJROTC cadet. Cadets will not be rewarded for failure or endanger of failure, therefore, a cadet failing or in danger of failing, will not be eligible for promotion.

Cadets must progress through the enlisted rank structure (from rank to rank) up to Gunnery Sergeant before they are eligible for promotion to the officer ranks. An additional requirement for officer promotions and rank retention is that he or she must be on the school's honor roll. Officer promotions are made after each semester.

To be eligible for promotion to the Noncommissioned Officer/Officer ranks, the cadet must have passed the PFT.

Regular promotions will normally be conducted quarterly, Meritorious promotions will occur to reward noteworthy performance/achievement.

REDUCTION IN GRADE: Any cadet in the rank of Corporal or above will be reduced one rank for each "F" on a grade report for any academic course.

GRADING SYSTEM: The MCJROTC grading system is a progressive percentage system. Grades are based upon scale in each category and multiplied by the percent of that category. All cadets must receive a 60% or above to pass. Grades are based on the following:

<u>CATEGORY</u>	<u>PERCENT</u>
Academics	20%
(tests, quiz's, reports)	
Inspections	30%
(weekly & annual)	
Physical Fitness	20%
(initial, final, & participation)	
Military Conduct	20%
(positive participation & billets)	
Final Exam	10%
Overall Grade	100%

GRADING SCALE:

A 100 - 90 B 89 - 80 C 79 - 70 D 69 - 60 F 59 & below

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SUMMARY: In closing, the MCJROTC Cadet Code of Conduct is basic guide for Cadet's to adhere and follow in order to promote good order and discipline within the MCJROTC Program. Cadets should always set the example – both on & off campus, in the community, and within the family structure. Good sound leadership traits, principles, and values are the foundation of this program and are emphasized throughout the entire year. The Marine Instructor Staff are committed in providing fundamental leadership guidelines, **emphasize high moral character, and promote higher learning/education!**

MCJROTC CADET CODE OF CONDUCT

STATEMENT OF UNDERSTANDING

SY 19/20

The Code of Conduct to include this page will be signed by all parties and maintained by the Cadet and Parent.

Principal
McKinney High School

Ronnie McPhatter
CWO-3, USMC (Ret.)
Senior Marine Instructor

Patricia Ramos
GySgt, USMC (Ret.)
Marine Instructor

Parent's Signature

Cadet's Name (Print)

Cadet's Signature

UNITED STATES MARINE CORPS
Marine Corps Junior Reserve Officers' Training Corps
McKinney High School
1400 Wilson Creek Parkway
McKinney, Texas 75244

1533
MCJROTC
1 August 2019

From: Senior Marine Instructor
To: Cadet, and Parents/Legal Guardian of Cadet

Subj: **STATEMENT OF UNDERSTANDING (SOU) – U.S. MARINE CORPS
JUNIOR RESERVE OFFICERS' TRAINING CORPS (MCJROTC)
LEADERSHIP CODE OF CONDUCT - SY 2019- 2020**

1. It is requested that both Cadet and parents/legal guardian of Cadets **read, sign, date, and return** this form on the back, to ensure that all persons involved understand the importance of the subject Code of Conduct. The six pages of the Code of Conduct **are to be retained** by the Cadet, parent or legal guardian for future reference.
2. In addition to the above, and to expand communication between parents and Instructors, it is requested that parents provide their personal e-mail (Optional Only). This SOU shall be maintained by the Senior and Marine Instructor's.
3. Should there be any questions regarding the McKinney H.S., U.S. Marine Corps JROTC Leadership Code of Conduct, please feel free to contact either myself or Gunnery Sergeant Ramos for clarification at (469) 302-XXXX.

Ronnie McPhatter
Chief Warrant Officer - 3
U.S. Marine Corps (Retired)

STATEMENT OF UNDERSTANDING (SOU)

U.S. MARINE CORPS

JUNIOR RESERVE OFFICERS' TRAINING CORPS (MCJROTC)

LEADERSHIP

CODE OF CONDUCT

SY 2019 - 2020

PLEASE PRINT: _____
(CADET NAME)

(CADET SIGNATURE)

PLEASE PRINT PARENT/LEGAL GUARDIAN

NAME: _____

(PARENT/LEGAL GUARDIAN SIGNATURE)

PARENT E-MAIL: _____
(OPTIONAL)

ADDRESS: _____ **HOME PHONE:** _____
_____ **WORK PHONE:** _____
_____ **CELL PHONE:** _____