



**#limitless**

# McKinney ISD Parent/Student Handbook

*McKinney ISD's ongoing commitment to student learning and engagement coupled with the diverse learning styles of 21st century students, created an opportunity to redefine the way our high school students collaborate, create and communicate. One 2 The World will support the design of lessons that meet the needs of digital learners both inside and outside the 4 walls of the traditional classroom.*



## MISD Mission, Vision, and Beliefs

### *Vision:*

We are a cohesive, diverse community providing engaging learning experiences for all.

### *Mission:*

We will provide engaging learning experiences so students can become effective communicators, quality contributors, and socially responsible citizens.

### *Beliefs:*

- Partnerships between students, parents, community members, and staff are foundational to educational success.
- Positive school culture and a safe environment foster growth.
- Everyone has inherent value and deserves to be treated with dignity and respect.
- Learning is an active process requiring engaging tasks and engaging minds.
- Relevant and authentic experiences ignite continuous, deeper learning.
- Meaningful relationships enrich learning.
- Confidence fuels risk taking and higher achievement.
- Financial stewardship ensures a tomorrow for education.

# MISD Graduate Profile

## **Effective Communicator**

Comprehends and expresses ideas clearly through various means and modes of communication

- Effective communicators can interpret and decode meaning through varied forms including: listening, reading, speaking, writing, interpreting and creating graphic images and mathematical interpretations of symbols.

- ~ Technologically literate
- ~ Collaborative
- ~ Capable listener
- ~ Respectful
- ~ Financially literate
- ~ Information literate

## **Socially Responsible Citizens**

Understands and appreciates cultural differences, their contributions, impact and interrelatedness in a global economy

- Socially responsible citizens understand the importance of being a contributing member of a democratic society in a diverse world and will make ethical decisions with the improvement of future societies in mind.

- ~ Ethical
- ~ Globally aware
- ~ Community contributors
- ~ Values equality and justice
- ~ Appreciates diversity

## **Quality Contributor**

Continually seeks to achieve quality results and outcomes through individual accountability, leadership, teamwork and life long learning using multiple methods of technologies and resources.

- Quality contributors are creative, innovative thinkers that can solve complex problems to achieve quality results through meaningful research.

- ~ Critical thinker
- ~ Creative
- ~ Innovative
- ~ Individually accountable
- ~ Risk taker
- ~ Continuous learner

## FAQs

### **1. Who is the first group of students getting the new devices in the program?**

*Students classified as Freshman on the first day of school in the fall of 2014 will be the first group of students to receive the new laptops.*

### **2. When will freshmen receive their laptop device?**

*Freshmen students will receive their laptop computer in January of 2015. The official date of deployment to all high schools will be determined by the technology department.*

### **3. Will my student be allowed to bring their laptop home from school with them?**

*Yes! The goal of the One 2 The World initiative is to connect students with learning resources outside the four walls of their classroom. Students will be issued a MacBook Air laptop and this device will serve as their technology tool for 4 years of high school. It will come home each night and go back to school the following day, just like a binder or a textbook would.*

### **4. Why Freshmen? It makes more sense to start with Seniors**

*"One 2 The World" is an evolving program aimed at providing personal technology to all high school students over 4 years. Starting from the bottom, and moving up, creates a sustainable plan that will refresh every 4 years. It makes the most sense to provide the initial round of technology to the students who will be involved with the initiative the longest. Freshmen.*

### **5. What about other grade levels in high school? How will they be supported with technology if they won't be getting a personal device?**

*All high school content area departments will be upgraded with new laptop carts to support student use of technology. The BYOT program will continue to be supported in classrooms as well as computer labs and Learning Commons Labs.*

### **6. Why are we waiting until the second semester to give students the laptops? Doesn't it make more sense to give them to students in the fall when school starts?**

*MISD is committed to a quality implementation for students to ensure that our goal of student engagement in the classroom is achieved. For this reason, we are waiting a semester to deploy to students in order to give teachers a semester of quality training on what a true digital classroom should look like. The change will include lesson design, questioning, and a focus on 21st Century Skills.*

**7. Is there an “Opt Out” choice?**

*No. One 2 The World is an instructional initiative supported by technology. Students will be expected to bring their laptops to school each day to use at school as well as at home. All freshman students will be issued a laptop.*

**8. I am not comfortable with my child being responsible for such an expensive piece of equipment. I can't afford to replace it if it gets broken.**

*Lost, damaged or stolen devices will be maintained via an annual student usage fee. Please see the Parent-Student laptop agreement for details.*

**9. How can I be sure that my student will be safe on the Internet while using this technology at home?**

*As with all technology, parent supervision is critical to student safety on the Internet while at home. The district will support cyber-safety by adding a filter to each device. Student's Internet access will be filtered at home as they are at school.*

**10. How did MISD fund this learning initiative?**

*The "One 2 the World" program is being funded through technology funds approved by voters during the 2011 McKinney ISD Bond Election. The District will reduce its reliance on campus computer labs and traditional textbooks in lieu of the new devices and resources such as digital textbooks and online curriculum and software.*

**11. Why a Mac? There are much less expensive laptops or tablets on the market.**

*After much research, planning, goal setting etc. the district made a final decision that a Mac would best serve our student's needs as well as be the most cost efficient device. The Macs we currently have in the district have the longest life span of any of our laptop devices, and users report half the issues we see with other Windows based units. We have options for all of the Office tools on a Mac as well as the iLife and iWorks suites for students. The MacBook Air was also the choice of students and teachers who were asked to try out different options in devices.*

**12. When will Freshmen parents be able to get more information on the One 2 The World plan?**

*Parent and student meetings will be held multiple times per month during the fall semester to outline the expectations, goals and answer questions. Dates and locations are listed below:*

- September 15- MHS
- September 22- MBHS
- October 6- MNHS
- October 20- MHS
- November 3- MBHS
- November 17- MNHS
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- December 1- MHS
- December 15- MBHS

*All meetings are open to any parents regardless of their student's home campus. Meetings will be held from 6:30-8:00 PM in the cafeteria.*

**13. Will my student get a case in which to carry his laptop?**

*Backpacks will be provided for students to carry their laptops. The backpacks will be issued with the device and should be returned with the device should the student leave the district.*

**14. If my student withdraws from MISD where should I return his/her laptop computer?**

*Should any student withdraw from MISD the student laptop should be returned to the campus the student attended. Campus administrators can direct you to the process they have in place on the campus for laptop return.*

**15. Who should I contact if my student's laptop is stolen?**

*If your student's laptop is stolen at school your first contact should be the campus administration. If your student's laptop is stolen at your home etc. you should contact the police and then contact your campus administrator during regular business hours.*

**16. How will students be trained on how to use his/her laptop computer?**

*Student Ambassadors will be designated in each class and will be trained on using a MacBook Air prior to the deployment to other students after the first semester. These students will support use in the classroom. Other training offerings will be available as well as "just in time" online tutorials.*

**17. Can my student use her own iTunes account or email account on this laptop?**

*Yes. Students may use their personal accounts for email and iTunes. Google email accounts will be provided for students through MISD as well.*

**18. What should we do if my child's laptop begins to have technical issues?**

*Apple technicians are available on each high school campus. Students having technical issues with their devices should contact the technician on the campus to get resolution.*

**19. How do you know that students are using these devices appropriately?**

*This program does require a level of trust and responsibility for students. Students are required to read and sign the Acceptable Use Policy for MISD and adhere to the Student Code of Conduct. If students violate these, they may no longer have access to their device.*

*Giving access to computers in the classroom is a carefully-constructed process that takes into account curricular design. It is also an opportunity for teachers to model the responsible use of technology and teach them Internet etiquette. The District has a filter in place that is the same for all MISD technology regardless of type, (desktop, laptop and/or tablet computer). This filter will be in place at home and at school.*

**20. What programs will come pre-loaded on the laptops?**

*Microsoft Office for Mac, iLife and iWork will come pre-loaded on your student's laptop. Mac laptops also come with other tools for student use including iBooks, Mail, Google Chrome, Firefox and Safari Internet browsers. Accessibility tools provide special needs students with extra options for vision or hearing impaired students*

**21. Will students be able to keep their laptops during the summer?**

*Student laptops will be returned at the end of each school year for service over the summer. Students will be re-issued their devices in the fall semester each school year.*



## **General Rules for Student Issued Laptop Use**

### **Inappropriate Content-**

- Inappropriate content on laptops will not be allowed on laptops
- Presence of weapons, pornographic materials, inappropriate language, alcohol, drug, gang related symbols will result in disciplinary actions.

### **Deleting Files-**

- Do not delete any folders or files you did not personally create or do not recognize from your laptop. Deletion of certain files will result in a computer failure and will interfere with your ability to complete class work.

### **No Loaning or Borrowing Laptops-**

- Do not loan your laptop to other students
- Do not borrow a laptop from another student
- Do NOT share usernames or passwords

### **Music, Videos, Games or Programs-**

- Illegal downloading of music, video or games is prohibited on your student laptop
- Illegal downloading and distribution of copyrighted works are serious offenses that carry with them the risk of substantial monetary damages, and in some cases criminal prosecution.
- Copyright infringement also violates the MISD Acceptable Use Policy for Electronic Resources and could lead to the suspension from MISD's Internet service.
- Students found with illegal files on their computer will have their laptop confiscated and re-imaged with a \$15.00 re-imaging fee assessed.
- See more about copyright at [www.respectcopyrights.org](http://www.respectcopyrights.org)





## Student and Parent Laptop Usage Agreement

### Student Information (Please Print)

Last Name	First Name	MI	MISD ID#
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### Parent Information (Please Print)

Last Name	First Name	eMail Address
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Address
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Home Phone	Work Phone	Cell Phone
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### McKinney ISD Laptop Annual Usage Fee

Based on TEC 11.158 the school district may require payment of a reasonable fee not to exceed the actual maintenance cost for the use of musical instruments, technology, and uniforms owned or rented by the district.

McKinney ISD will require a non-refundable Annual Usage Fee of \$50\* for the use of laptops in the One 2 The World program. The annual fee will cover the first incident of accidental damage, theft, fire, water damage or vandalism. (A police report will be required within 24 hours of reporting a theft of a device.) All total loss incidents will be paid following the chart below:

Total Loss	Cost
First Incident	*\$50.00
Second Incident	\$125.00
Third Incident	\$300.00
Fourth Incident	Fair Market Value of the device

Students will be issued a laptop computer at the beginning of each school year and will return the laptop at the end of each school year or when the student withdraws. Each summer the district will take all student laptops to inventory, reload, update and clean up. The student will be re-issued the same laptop at the beginning of the following school year.

\*\$25.00 for students receiving free/reduced lunch

Damage estimates will be paid based on the chart below. Student usage fees will be applied to the first incident of deliberate damage or neglect.

Deliberate Damage or Neglect	Repair/Replacement Cost
Broken Screen	\$85.00
Keyboard	\$20.00
Power Adapter and Cord	\$55.00
Battery	\$85.00
Re-image of hard drive due to violation of AUP or other damages (graffiti, illegal software)	\$15.00
Carrying Case	\$20.00
Fair Market Value of Device	\$800.00

Method of Payment			
	Check Number:	DL Number:	DOB:
	Money Order		
	Payment Made Online Through Revtrak	Date:	Confirmation #

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date



## McKinney ISD One 2 the World Laptop Program Terms of Service

### **Terms:**

In order to issue the laptops, McKinney ISD charges a non-refundable annual usage fee of 50.00 prior to taking possession of the property. Parents and students must comply at all times with the *MISD Student Code of Conduct* including the *MISD Acceptable Use Policy for Electronic Resources*. Any failure to comply may cause the termination of student rights of possession immediately, and MISD may take the laptop.

McKinney ISD provides the laptop "As-Is". McKinney ISD makes no warranties, express or implied, or merchantability, marketability, fitness for a particular purpose or otherwise, except as set forth herein. Any implied warranties are expressly disclaimed and excluded.

### **Title:**

At all times the legal title to the laptop is maintained by McKinney Independent School District. Your right of possession and use is limited to and conditioned upon your full and complete compliance with the *McKinney ISD Student Code of Conduct* including the *MISD Acceptable Use Policy for Electronic Resources* (available on the district website) and the *McKinney ISD Parent-Student Laptop Agreement*.

You have no rights of confidentiality when using the laptop. Contents of email, information regarding your internet usage, and network communications may be reviewed at the sole discretion of McKinney ISD. By signing this Agreement, you further acknowledge that McKinney ISD is required by law to comply with the Texas Public Information Act. As such, you agree to fully and timely comply with any and all directives issued by McKinney ISD in its efforts to comply with the Public Information Act. You further recognize that this may mean that email content, internet use history, network communications, and other similar information shall be releasable to third parties, if so required by law.

### **Storage:**

If you are lacking sufficient amount of storage space on the laptop, you will be required to delete music, games, photos etc. in order to make necessary instructional-related programs accessible. It is your responsibility to ensure that work is not lost due to mechanical failure, accidental deletion or re-imaging. It is recommended that student use "cloud" storage programs which allow access to documents from other computers via the Internet.

### **Term of Agreement:**

Your right to use and possess the laptop terminates no later than the last day of the school year, unless terminated earlier by McKinney ISD, or upon withdrawal from the district.

### **Appropriation**

Your failure to return the laptop in a timely manner will be considered unlawful appropriation of McKinney ISD property and appropriate legal action will be taken.

**Indemnity Provision:**

You shall defend, exempt, indemnify and hold harmless McKinney ISD, its officers, agents, servants, representatives and/or employees of and from any and all claims, suits, actions, legal proceedings, demands, damages or judgments, including all expenses, attorney fees, witness fees, costs, and costs and expenses of appeals therefrom, arising out of your use of the laptop including, but not limited to, your intentional or negligent acts and/or omissions. This paragraph shall survive termination of this Agreement.

**Loss or Damage:**

If the laptop is damaged, lost or stolen, you are required to report the incident and be responsible for any damages to the device as outlined in the *Parent-Student Laptop Agreement*. Students in default of the annual usage fee will be responsible for the full amount of damages based on the price list below. Any report of theft must include a police report submitted within 24 hours of the theft.

Loss, Deliberate Damage or Neglect	Repair/Replacement Cost
Broken Screen	\$85.00
Keyboard	\$20.00
Power Adapter and Cord	\$55.00
Battery	\$85.00
Re-image of hard drive due to violation of AUP or other damages (graffiti, illegal software)	\$15.00
Carrying Case	\$20.00
Fair Market Value of Device	\$800.00